



**Louisiana Commission for the Deaf
SFY 2013 Executive Committee Meeting
Meeting Minutes of August 24, 2012**

- I. Call To Order** - Meeting was called to order at 10:05 AM by Brandi Berkeley, Chairperson.
A. Invocation/Silent Prayer – Gary Montgomery
B. Pledge of Allegiance – Brandi Berkeley
C. Roll Call – Diane Anticich – A quorum of Executive Committee members was present.

Executive Committee Commissioners present:

Brandi Berkeley Thelma Covello John K. Davis Deanna Hardy

Executive Committee Commissioners not present:

Daniel Theaux

Commission Members Present:

Darlene Austin Myron Berzas Carolyn Jarrels Gary Montgomery

Non-voting Commission Member present:

Naomi DeDual, Executive Director

Commission Staff present:

Diane Anticich, Program Manager Elaine Scivicque, Admin. Program Specialist A

Interpreters: Shirley Delahoussaye and Dawn Melendez **Captionist:** Lacy Kosienki

D. Opening remarks: D. Theaux resigned his commission.

II. Approval of Agenda – Motion: D. Hardy/C. Jarrels motioned to approve the agenda of the August 24, 2012 Executive Committee meeting. Passed unanimously.

III. Approval of Minutes – Motion: J. Davis/D. Hardy motioned to approve the minutes of the February 3, 2012 Commission meeting. Passed unanimously.

Motion: J. Davis/T. Covello motioned to approve the minutes of the March 16, 2012 Ad-hoc Committee meeting. Passed unanimously.

Motion: J. Davis/T. Covello motioned to approve the minutes of the March 23, 2012 Ad-hoc Committee meeting. Passed unanimously.

Motion: D. Hardy/T. Covello motioned to approve the minutes of the July 13, 2012 Commission meeting. Passed unanimously.

IV. Business for Information Purposes -

A. Officers Reports -

President – B. Berkeley – None

Vice-President - T. Covello – Requests new commissioners be approved so quorums can be met.

Secretary – J. Davis – Twice, the ad-hoc committee did not have a quorum, but reviewed the LCD technical guidance manual; and the last meeting was suspended due to travel freeze.

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B.Executive Director's Report – N. DeDual – presented total and categorical payments made in SFY 2012; SFY 2013 budget; report of numbers of consumers served in SFY 2012; brief discussion of ADA – Titles I – IV; and request certificates of completion of commissioner's mandatory training through Ethics Administration.

C.Relay Administration Board Report – T. Covello/N. DeDual - invited Bonnie Eades, RAB President and J.P. Hebert, RAB counsel, to share important information regarding action filed against RAB which could potentially affect provision of statewide telecommunication relay services.

V.Business Requiring Commission Action:

A. Old Business –

1. LCD diminished revenue from land-line telephones – review LCD trust balance; and options for additional revenue sources as needed to prevent a reduction in SFY 2013 services – deferred to November 2, 2012 commission meeting
2. SFY 2013 Budget – Motion: J. Davis/D. Hardy - to approve LCD SFY 2013 budget as presented Passed unanimously.
3. LCD Technical Guidance Manual – Motion: D. Hardy/J. Davis – to approve as presented with option to revise as needed. Passed unanimously.

B.New Business –

1. RFI for contracted services – Motion: J. Davis/D. Hardy – to approve RFI document for contracted services. Passed unanimously. Motion: D. Hardy/J. Davis – to approve The Lighthouse as the new provider for the New Orleans Regional Service Center


VI.Date, Time, and Place of Next Commission Meeting – November 2, 2012 – 10 AM – Room 118 628 North Fourth Street, BRLA

VII. Announcements/Comments – Dr. Ann Butcher thanked the Commission for their acceptance of their proposal and ensured their organization would diligently serve persons with deafness and deaf-blindness to ensure their accessibility to public and private services. She also notified that recently their Board of Directors approved use of the name Lighthouse Louisiana.

VIII Adjournment –B. Berkeley adjourned the meeting at 12:45 PM.

Draft of minutes prepared 08/24/12

Minutes corrected on _____.


Recorder Date 9/20/12


Secretary Date 9.20.2012

c. LCD master file; LCD Board Members; LCD Staff